



BEFORE YOU PRINT CHECKLIST



Your album is complete. The photos are labeled and the stories are told. Now it's time to print - or is it? Before you click *Order*, p2P suggests that you go page by page, checking to ensure that the product you receive is exactly what you had in mind.

- Lighten dark photos. If the photograph looks dark to you on your page, then it's likely to be dark when printed.
- If you have decided to add shadows to your elements, check for consistency.
- Check spelling in each journaling box and proof for grammar. That yellow warning triangle will not print but a misspelled word will!
- Read your journaling out loud to discover missing words.
- Check journaling for readability. Increase the size of your page to 100%. This allows you to see if the font size is too large or too small for reading. A good rule of thumb is 12-14 pts. for adult reading but it *always* depends on the font. Print a test page at full size on 8.5x11" paper on your home printer to see how the text will appear.
- Check your fonts when importing a page from another project or computer. Fonts may differ from computer to computer.
- Check for blank photo frames as the grey photo frames will print.
- Choose to see the page in "Trim" view. Elements that are within a 1/4" of an edge might be cut off during the printing process. The dotted lines will not print but they will remind you of the page boundaries.
- Check each element to make sure it is aligned and positioned the way you want.
- For two page spreads, check that elements are aligned correctly across both pages.
- When using a p2P Blueprint, delete the embellishment icons.
- When using a p2P Blueprint, change the p2P BP colors to those that best suit your page.
- When using an older p2P Blueprint, make sure to remove the BP name from the page and move it into the workspace which will remind you of the BP name at a later date.
- Check each 'view' on your cover: front, back, and spine view for proper alignment.
- Share with a friend for objective eyes to proof spelling, find missing words and blank photo holders.